



August 11, 2008

## Technology helps businesses cut paper use

*By Nicole Strittmater  
Journal Staff*

About five years ago, the long hallway in the accounting department of Skyward Inc., a school administrative software company, was lined with file cabinets. Now, those are sitting empty in the garage.

The reason is because the company primarily does business electronically.

"Somebody just was looking at these enormous amounts of file cabinets and saying 'What is in here?' " President Scott Glinski said. "Then we started doing some analysis on all the paper that's being shuffled around the office. The idea was 'Let's reduce these as best we can.' "

But that's just one of the ways the business is trying to be "greener." It also started scanning documents online to decrease copier use from 5,000 to 1,000 each month, and reducing emissions by holding online meetings.

---